

**PAYMENTS INTO YOUR PLAN – SANTA ROSA DIVISION**

Payments to David Burchard, Trustee can be made using the internet by going to:

[www.TFSbillpay.com](http://www.TFSbillpay.com)

This is the only company authorized to provide electronic payments to the Trustee.

**OR**

Payments can also be made into your Chapter 13 Plan with a Cashier's Check, Money Order, or Wage Garnishment. Print your Bankruptcy case number and name clearly on each payment, and retain the receipts for your personal records. Payments must be made payable to **David Burchard, Trustee** and mailed to:

David Burchard  
Chapter 13 Trustee  
PO Box 1922  
Memphis, TN 38101-1922